



OFFICIAL INVITATION
and
GENERAL INFORMATION



28th Senior and 19th Junior
European Championships
TAEKWON-DO ITF

SWEDEN 2013



Invitation

On behalf of Swedish Taekwon-Do Federation ITF, Skövde Taekwon-Do Club and All Europe Taekwon-Do Federation I have the great pleasure to invite you to the 28th Senior and 19th Junior European Taekwon-Do Championships 2013 which will be held in Skövde, Sweden from 3rd to 5th of May 2013.

Personally I think it will be a really exciting championship as there are quite many new rules. I am looking forward to see how the new weight categories work internationally and it will be thrilling to have more than one competitor from each country in the events.

I hope that the European Championships will be a success for both competitors, coaches, umpires, VIPs and supporters. Together we will prepare Europe for the upcoming World Championship!

See You in Sweden in May!

Yours in Taekwon-Do,

*Master Swavek Dydiszko
Head of the Organizing Committee*



Swedish Taekwon-Do Federation - ITF

Box 92026

541 02 Skövde

Sweden

www.itfsweden.com

info@itfsweden.com

Place and time of event

The 28th Senior and 19th Junior European Championships will take place between the 3rd - 5th of May 2013 in Skövde, Sweden.

The sports hall for the championships will be **ARENA SKÖVDE** located on Egnellsvägen 1 in Skövde.

Organizer

Skövde Taekwon-Do Club
Swedish Taekwon-Do Federation ITF
All Europe Taekwon-Do Federation

Head of the Organizing Committee is Master Swavek Dydiszko

Post contact: Box 92026, 541 02 Skövde, Sweden

E-mail: info@ITFeuros2013.se

REGISTRATION

On-line registration for all teams and administration of such as drawing, ID-cards etc will be coordinated and performed by All Europe Taekwon-Do Federation.

Arrival date and meeting point

All groups should arrive to Skövde on Wednesday the 1st of May or on Thursday 2nd of May. However note that all teams must have arrived before 12.00 o'clock the 2nd of May.

The meeting point for accreditation and all payments will be **Hotel Billingen Scandic** which is situated in the central part of Skövde.

Address:

Hotel Billingen Scandic, Trädgårdsgatan 10, 541 30 Skövde, Sweden

GPS:

Latitude: 58.38963

Longitude: 13.850043

Each country will be responsible for their own expenses whilst attending the Championships.

Registration

The registration service will be open as follows:

ACCOMMODATION - Organizing Committee

Wednesday 1st of May, time: 12.00-22.00

Thursday 2nd of May, time: 08.00-12.00

COMPETITION - AETF staff

Wednesday 1st of May, time: 16.00-22.00

Thursday 2nd of May, time: 08.00-12.00

Rules

The rules for the championships will be the official rules of the International Taekwon-Do Federation.

Divisions

- The championships will be performed separately for seniors and juniors.
- Juniors must be 14-17 years old on the first day of the competition, in this case the 3rd of May 2013. This means that juniors must be born from 3rd of May 1995 to 2nd of May 1999.
- Competitors born before 3rd of May 1995 are seniors.

Equipment regulations

- All competitors must wear the official ITF dobok.
- In sparring competition only official ITF protection gear is allowed.
- All competitors will use sparring protection gear in red or blue colour depending on the draw.

Attention!

According to the Swedish health regulations, the organizer of the championships will NOT lend any sparring equipment during the championships. All participants must have their own protection gear.

Entry fees

Competitors entry fee (both individuals and team members): **100 EURO/person**

Team entry fee: **50 EURO/team**

Attention!

The entry fees should be paid ONLY IN EURO and CASH during the AETF-registration at the meeting point. Credit cards or other payments than cash will not be accepted.

Registration of the competitors

Registration of the competitors will be coordinated by All Europe Taekwon-Do Federation. The registration will be performed only using the on-line system. The login information will be sent by e-mail to all countries. Please note that every change in the registration for the competitors after the deadline will result in an additional fee of 50 EURO.

For further information about the registration please visit the official web site for the championships: www.ITFeuros2013.se

Insurance

The Organizing Committee of the European Championships 2013 will not be financial responsible for possible injuries caused during the competition. All competitors must have full insurance coverage by their own organisation/country.

Accommodation

Booking of accommodation should be made by the person in charge of each country. Please note that the Organizing Committee will not handle any bookings from individual persons.

We offer three different levels of accommodation during the championships. You can choose between **ECONOMY** (breakfast), **MEDIUM** (breakfast and lunch), **EXCLUSIVE** (breakfast, lunch and dinner).

In each level there are rooms for 1 up to 4 persons.

Please note that the number of different types of rooms are limited!

Breakfast - will be served at the hotels. The times will of course be adapted to the competition.

Lunch - will be served in connection to the arena, separately for the umpires and separately for the teams. Of course the lunch will consist of a hot meal served on a plate with knife and fork. Non-alcoholic beverage is included.

Dinner - will be served at the hotels. The dinner will be adapted for "sportsmen". Non-alcoholic beverage is included.

We will also help with alternative dishes for persons with allergies or vegetarians if you state this in your application.

The price also includes free training facilities during Wednesday and Thursday, transport from the hotel to the arena, medical assistance during the competition, free admission to the EC 2013-party.

Below are the prices for the different types of accommodation. The prices are per person.

ECONOMY (including breakfast)							
Single room		Double room		Triple room		Quadruple room	
4 nights	5 nights	4 nights	5 nights	4 nights	5 nights	4 nights	5 nights
2640 SEK	3300 SEK	2040 SEK	2550 SEK	1920 SEK	2400 SEK	1640 SEK	2050 SEK

MEDIUM (including breakfast & lunch)							
Single room		Double room		Triple room		Quadruple room	
4 nights	5 nights	4 nights	5 nights	4 nights	5 nights	4 nights	5 nights
3000 SEK	3750 SEK	2400 SEK	3000 SEK	2280 SEK	2850 SEK	2000 SEK	2500 SEK

EXCLUSIVE (including breakfast, lunch & dinner)							
Single room		Double room		Triple room		Quadruple room	
4 nights	5 nights	4 nights	5 nights	4 nights	5 nights	4 nights	5 nights
3400 SEK	4250 SEK	2800 SEK	3500 SEK	2680 SEK	3350 SEK	2400 SEK	3000 SEK

Our offers for accommodation are in the main for the participating teams and therefore consists of packages for **4 nights (Thursday-Monday)** or **5 nights (Wednesday-Monday)**. Applications for bookings for less days will be handled after the deadline when all participating teams has been taken care of.

Please note that the number of different types of rooms are limited! We will handle your application in the order they arrive to us. This means that those who send their applications first will have priority.

To make an application and start the process of booking **accommodation** follow these steps:

STEP 1

Fill in and send the form “**Application for accommodation**” to the organizing committee using this e-mail: info@ITFeuros2013.se

Please note that at this step you only need to state the number of rooms and number of persons, not the names of your team members.

The Organizing Committee will process the applications and after that contact the person in charge for each country to confirm the preliminary booking.

Important! The form “**Application for accommodation**”, should have reached the organizing committee at the latest the **20th of March 2013**. After this date we can not guarantee places in the hotel or the above mentioned prices.

STEP 2

When the application for accommodation has been confirmed every country should pay 50% of the whole booking amount in SEK to the following account:

Bank: Nordea Skövde Sweden
Name of account: Skövde TKD Club
SWIFT (BIC): NDEASESS
IBAN: SE2595000099604247534599

Please note that the booking will not be accepted until the requested amount has reached the organizers account.

Additional fees for making the payment should be paid by the delegations and not by the organizer. Of course, if you wish you can also pay the whole amount by bank transfer at this moment.

STEP 3

After that the amount has reached the organizers account your booking will be officially accepted. This will be confirmed to the person in charge for each country.

STEP 4

The remaining 50% of the amount for accommodation will be paid at arrival during the teams registration for accommodation.

Changing in the accommodation reservations

It is possible to make **small changes** in the reservations until the **10th of April 2013**. After this date there will not be possible to change the reservations and the accommodation form will be used as the base of calculating the cost of accommodation that each country should pay.

Attention!

- Those countries which do not book accommodation through the organization committee of the championship will pay 100 EURO/person in order to receive the ID card. Without ID card, no participants can enter the sports hall or take part in the event.
- All bookings of accommodation, and possible changes in the reservations, are made **ONLY** by the organizing committee.

Umpires

- The Organizing Committee will pay a 6 days/5 nights hotel accommodation including full board (alcoholic beverages not included) from Wednesday 1st to Monday 6th of May 2013 for a maximum of two (2) umpires from each participating country.
- The umpires will be accommodated in double rooms if from the same country, otherwise in single rooms.
- Other umpires wishing to participate must pay their hotel accommodation according to above mentioned arrangements.
- Umpires must attend the umpire meeting on Thursday 2nd of May 2013 at 14.00-17.00 in the sports hall Arena Skövde dressed as written in the ITF Umpire rules.
- Umpires not present at the umpire meeting on Thursday 2nd of May 2013 shall be removed from the umpire list and shall pay their own expenses.
- Because of the new competition rules AETF wishes that as many umpires as possible has participated in the last International Umpire Courses held by the ITF.

Coaches

- Please note that two (2) coaches per country are invited to the drawing and coach meeting on Thursday 2nd of May 2013 between 15.00-17.00.
- To help everybody to better understand the new competition rules we will invite all coaches to an event called “**ITF competition rules course**” which will take place during the evening of Wednesday the 1st of May. This course is free of charge and will be lead by a qualified umpire. We hope for many questions and discussions. More details about this will be presented at registration.

How to get to Skövde

You can get to Skövde in many different ways:

By air plane

The best way is to first fly to Gothenburg and from there take the bus or train which travels directly to Skövde. The train ride takes approximately 1 hour. It is also possible to fly to Stockholm but the transfer is much longer.

Transportation

We are also able to arrange transportation by bus from the airport in Gothenburg and Stockholm to the meeting point in Skövde. Please contact the organizing committee for details and prices concerning this.

By train

Skövde has good connections by railway with most Swedish cities. However, the fastest connection is with Gothenburg where you can choose between X2000 train (express) or ordinary train. You can easily book train tickets at this site: www.sj.se/start/startpage/index.form?l=en

By car

There are no problems to travel comfortable by car in Sweden. Most of the roads are of very good standard, no matter how the weather conditions are.

Swedish currency

The currency used in Sweden is Swedish Crowns SEK. EUROS are not accepted in stores or restaurants. Make sure that you have exchanged your currency before arriving to Skövde. Wednesday the 1st of May is a holiday in Sweden so there will only be possible to change money at the airports. During week-ends there are no offices for exchange open.

Visa

Countries who need VISA for entering Sweden should apply for it to the Swedish Embassy in their country as soon as possible.

Send a copy of the Official Invitation letter to the Swedish Embassy and a list with the names of the persons travelling, dates of birth, passport date of issue and expire, name, address, telephone and e-mail to the head of the group during travelling.

Important!

Please send also a copy of this list to Organizing Committee by e-mail:

info@ITFeuros2013.se

or to the post address:

Swedish ITF Taekwon-Do Federation
Box 92026
541 02 Skövde
Sweden

Other matters

- The Organizing Committee of the championships will arrange transportation from the hotels to the sport hall during the competition. However the distance from almost all hotels is short so it is very easy to go on foot and it takes approx. 5-15 minutes.
- The official European Championships party will be arranged at the same place for seniors and juniors but in different parts of the hall. In the part for juniors there will be NO selling of alcohol drinks. All participants free admission to the official EC 2013 party.
- There is a popular Aqua Park situated in the same building as the championships sport hall. We highly recommend a visit to the Aqua Park during your stay in Skövde.
- Please note that Anti-Doping Commission is expected during the Championships.

Extraordinary circumstances

The Organizing Committee of the European Championships 2013 is NOT responsible for ANY consequences caused by eventual delays or cancellations of air planes or other transportations which the participating teams will use during their travel to the championships in Sweden.

This means that the prepayment for the hotel accommodation which was made before the championships will not be paid back if the participants for any reason will not use reserved rooms at the hotels for the European Championships 2013.

Important dates

20th of March

Deadline for all reservations of accommodation.

10th of April

Last date to make some small changes in accommodation.

26th of April

Last date to make changes in the entry forms (on line).

Schedule

The preliminary schedule for the European Championships 2013 is as follows.

The exact details will be published later.

Wednesday, 1st of May

Arrivals of teams

12.00-22.00 - Registration for accommodation

14.00-20.00 - Facilities for training are open

16.00-22.00 - Registration for competition

20.00-22.00 - "ITF competition rules" - course for coaches

Thursday, 2nd of May

Arrivals of teams (at the latest 12.00)

08.00-12.00 - Registration for accommodation

08.00-12.00 - Registration for competition

08.00-13.00 - Weigh-in

10.00-20.00 - Facilities for training are open

14.00-17.00 - Umpire meeting

15.00-17.00 - Coach meeting and draw

19.30-22.00 - AETF Congress

Friday, 3rd of May

Competition day 1

Saturday, 4th of May

Competition day 2

Sunday, 5th of May

Competition day 3

Euros 2013 party

Monday, 6th of May

Departures of teams

THE MISSION
BEST OF THE BEST
IN EUROPE
2013